

Policy Number: 102

Subject/Title: Doctoral Committee Structure

Effective Date: Fall 2011


Policy Statement: Doctoral committees will be structured according to the following:

PRE-EXAM Committee

* Advisor (same department required)

ADDITIONAL MEMBERS NOT REQUIRED PRIOR TO PRELIMINARY EXAM, BUT MAY BE ADDED

* 2nd member (“minor” department /discipline)

* 3rd member (“breadth” department /discipline)  must represent different departments


4th member (optional)

POST EXAM Committee

DrPH Dissertation Committee

* Advisor (major department required)

* 2nd member (“minor” department/discipline)


* 3rd member (“breadth” department/discipline)  must represent different departments

4th member (optional/ may be dissertation supervisor)

PhD – Dissertation Committee

* Advisor (major department/discipline required)

* 2nd member (“minor” department/discipline)

* 3rd member (“breadth” department/discipline)  must represent different departments

4th member (optional/may be dissertation supervisor)

NOTES:

- *UTHealth School of Public Health Faculty = a paid assistant, associate or full professor; with a primary appointment at the school
- Discipline = Biostatistics; Environmental and Occupational Health Sciences; Epidemiology; Health Promotion and Behavioral Sciences; Management, Policy and Community Health
- Academic Advisor = Chair of committee
- Any committee member may serve as the supervisor for the project
- ALL COMMITTEE MEMBERS CAN NOT BE PRIMARY FACULTY IN ONE DEPARTMENT
- Concentration(s) – if applicable, must be represented on committee
- Minor = 9 credit hours and at least 3 courses beyond the core

Reason for Policy: The proposed committee structure was developed to facilitate faculty mentoring of students based on major, concentration, degree program and culminating experience option.

Definitions: N/A

Scope and Audience: Students matriculating Fall 2011 and onward

Responsibilities and Procedures: Outlined above; Primary advisor assigned upon admission. Students elect to add committee members based on dissertation project.

Related Policies, Forms and Information: Doctoral Committee Structure Forms (Proposal and Dissertation)

History: Developed and approved in Fall 2010 to coincide with change in qualifying exam to preliminary exam and proposal and dissertation defense(s).

Academic Council Approved: October 19, 2010

Executive Council Approved: October 21, 2010

Responsible Office/Contact Information: Nesh Aqrawi
Office of Academic Affairs and Student Services
Office Phone: 713-500-9071
E-mail: nesh.aqrawi@uth.tmc.edu