Overview of Library Resources & Services

http://www.sph.uth.tmc.edu/library

UTSPH Library

The mission of The University of Texas School of Public Health Library is to provide primary information support services for the education, research, and community health services programs of the UT School of Public Health faculty, students, and staff.

Library Announcements

Announcements can be found in the middle of the UTSPH Library homepage. We’ll let you know when we’ve added new resources, made changes in library hours, or posted new library classes.

Have a question? Need help?

There are 3 ways to get in touch with a librarian:

♦ In person: Monday-Friday 8 am to 5 pm
♦ Through Ask a Librarian: Click the Ask a Librarian button on the Library homepage (or go to http://tinyurl.com/libanswers) or text us at 713-965-6968.
♦ On the phone: Call 713-500-9129 or 713-500-9131

Access to Resources

♦ Online resources are accessible to current UTSPH students, staff, and faculty.

♦ Use your University credentials (i.e. your Blackboard and email account information) to login if you are off campus or are using a wireless connection on campus.

♦ If you are using a laptop on campus, you will need to use a secure connection for access to ejournals and databases. For more information, go to: http://tinyurl.com/UTSPH-wireless

♦ We also link to resources available through the TMC Library. If you access a TMC Library resource, use your University credentials to login.
Electronic (Online) Journals

The UTSPH Library provides online access to over 30,000 journals, magazines, and newspapers. To find a specific journal:

1. From any Library page, click **Search for eJournals** found on the left hand side menu or use the **Search for Journals** text box located below the menu bar.

2. Type the first few words of the title, and click search.

3. Choose your journal from the resulting list, being sure to pay attention to the **ranges of years** that are available. In the example on the right, *Health Promotion International* is available in print at the UTSPH Library from 1990 to 2007. However, **online access** doesn’t start until 1996!

A Better Way to Do Research: Online Research Databases

Don’t expect Google (or even Google Scholar) to solve your graduate-level research needs. For in-depth course papers, consider using research-oriented databases.

Click the **Online Databases** button to retrieve an alphabetical listing of all databases.

- All of the major databases link you to options for accessing the article online or in print.
- If you want to use Google Scholar or PubMed, use the link under **Selected Databases** on the Library site for best access to articles.

RefWorks

As you do your research, you will need a way to organize your citations for use in your papers. RefWorks is a powerful tool that stores references so that they can be used to create both in-text citations as well as bibliographies for your papers.

A listing of RefWorks classes will be made available at the beginning of the semester and will be posted on the Library homepage under **Announcements**. We also have an extensive collection of handouts at: [http://tinyurl.com/RW-handouts](http://tinyurl.com/RW-handouts).

Online Books

The UTSPH Library has access to over 80,000 electronic books. E-book databases can be found by clicking **Online Databases**. The online catalog also has many, but not all, ebook titles listed. Some course reserves are offered as ebooks.

**Breaking News:** You can now order print copies of ebooks from Springer for only $24.95, even if the book is a textbook! Learn more at: [http://tinyurl.com/Springer-MyCopy](http://tinyurl.com/Springer-MyCopy).
Borrowing Privileges

Houston students: Use your University ID badge as your library card. Register at: http://tinyurl.com/sphlib-registration or stop in the UTSPH Library.

Regional Campus students: Contact Angel Hooper (Angel.E.Hooper@uth.tmc.edu or 713-500-9124) if you want to borrow books from the UTSPH Library. Your A number will be used to identify you in our borrowing system. We do not send textbooks or chapters from textbooks!

♦ You must be currently enrolled to borrow books from the UTSPH Library or any of the THSLC Libraries (described below).

Online Catalog: Search for Books & Journals

The online catalog shows all items held by the THSLC libraries (described below), not just the UTSPH Library. You can also find Course Reserves materials in the online catalog. A link to the online catalog is available in the menu bar on every Library page. You can also search for books using your smart phone: http://tinyurl.com/search-for-books

THSLC Member Libraries

The UTSPH Library is a member of the Texas Health Science Libraries Consortium (THSLC). There are four other members: the TMC Library, the UT School of Dentistry Library, and the UT M. D. Anderson Cancer Center Research Medical Library, and the UT Medical Branch in Galveston (UTMB) Moody Medical Library. Use your University ID badge at any of these libraries to borrow materials.

Renewing Items

From the Online Catalog, you can renew your books as long as they are not overdue or they have not been renewed two times.

1. Click the Renew Items tab.
2. Houston students: To login, enter your barcode number (located on the back of your ID, below the barcode) and your last name.
3. Regional campuses students: To login, enter your A number and your last name.
4. Check the box(es) next to the items to be renewed.
5. Click Request Renewal.

Is your phone number and address correct? You can view them under Renew Items as well. Please call the circulation desk at (713) 500-9121 if you need to make any changes.

Borrow Materials in Person from Non-THSLC Libraries (All SPH students)

There are 2 programs that allow you to borrow directly from other libraries:

♦ TexShare card: Get a TexShare card from the UTSPH Library Circulation Desk to borrow books directly from participating Texas academic and public libraries. (Regional campuses students: Please call or email Angel Hooper for a TexShare card.)

♦ Use your University ID badge to borrow books from the University of Houston (Main Campus) and Rice University.

Regional campus students: You may also have borrowing privileges from the library of your host institution. Check with them to find out what you need to do to borrow books.
Request items through Interlibrary Loan (ILLiad) (All SPH students)

If an item is not available from the UTSPH Library, you can request it using 1 of 2 ways:

1. When you click on the search for FT link from an online database and the FT search tool indicates that no holdings were found, please search the online catalog by clicking on one of the links in Step 2 - Search the Library Catalog. If nothing is found, click on the link in Step 3 - If no catalog results: Submit an Interlibrary Loan Request.
   ✦ After you login to ILLiad (our Interlibrary loan system; you’ll need to create an account), the article search system will automatically fill in the form for you!
   ✦ More information on creating an ILLiad account can be found here: http://tinyurl.com/SPH-illiad-account

2. If you have a citation or need a book that is not available through the UTSPH Library, you can click on the Book/Article Request button on the UTSPH Library home page.

Articles are delivered electronically to your ILLiad account. There is a limit of 5 items per day, 25 items per semester. Please!!! Make sure you really need what you are requesting! We do not charge you for ILL but many libraries charge us up to $20 per item.

Regional campus students: If the article is in Houston only, click on the Book/Article Request button. We will can scan it for you and deliver it to your ILLiad account.
   ✦ We do not process requests for textbooks or textbook chapters.

Regional Campus Students: Request books be sent to you from SPH

If there is a book at the UTSPH Library that you found in the online catalog (and it is not a textbook), you can request the book by contacting Angel Hooper directly at Angel.E.Hooper@uth.tmc.edu or 713-500-9124.
   ✦ There is no charge for this service.
   ✦ Books will be sent to your regional campus office.
   ✦ We do not process requests for textbooks or textbook chapters.

Important Phone Numbers

<table>
<thead>
<tr>
<th>Service</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admissions</td>
<td>9032</td>
</tr>
<tr>
<td>Research Services Center (SPH)</td>
<td>9055</td>
</tr>
<tr>
<td>Bookstore</td>
<td>9561</td>
</tr>
<tr>
<td>Student Affairs</td>
<td>9032</td>
</tr>
<tr>
<td>Cashier’s Office</td>
<td>3088</td>
</tr>
<tr>
<td>Student Financial Aid</td>
<td>3860</td>
</tr>
<tr>
<td>International Student’s Office</td>
<td>3176</td>
</tr>
<tr>
<td>School of Public Health</td>
<td>9000</td>
</tr>
<tr>
<td>Info Technology Services</td>
<td>9544</td>
</tr>
<tr>
<td>TMC Library</td>
<td>713-795-4200</td>
</tr>
<tr>
<td>Library Circulation Desk (SPH)</td>
<td>9121</td>
</tr>
<tr>
<td>UT Help Desk Password Reset</td>
<td>713-486-4848</td>
</tr>
<tr>
<td>Registrar’s Office</td>
<td>3361</td>
</tr>
<tr>
<td>UT Police (non-emergency)</td>
<td>713-792-2890</td>
</tr>
</tbody>
</table>