<table>
<thead>
<tr>
<th>Advisor</th>
<th>Responsibility</th>
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<td><strong>Division / Regional</strong></td>
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| **Staff Advisor**           | ➢ Assist students with the development of their degree planners  
                               ➢ Guides students in selecting courses in accordance with degree planner and academic requirements  
                               ➢ Assists students with SPH web site navigation                                                                                               |
| **Student Affairs**         |                                                                                                                                                  |
| **Central Staff Advisor**   | ➢ Guides students in selecting courses in accordance with degree planner and academic requirements  
                               ➢ Assists students with SPH web site navigation  
                               ➢ Provide information and/or advice related to policies and procedures  
                               ➢ Assists students with enrollment process                                                                                                       |
| **Career Services Staff Advisor** | ➢ Provides information on taking charge of career path  
                               ➢ Advises students on resume development and/or editing  
                               ➢ Coordinates career related workshops  
                               ➢ Advises students on how to build professional network                                                                                             |
| **Academic Affairs**        |                                                                                                                                                  |
| **Staff Advisor**           | ➢ Advises students with Dual Degree  
                               ➢ Customized MPH degree programs  
                               ➢ Maintains current degree planners on website  
                               ➢ Advises students who elect a concentration (concentration requirements only)  
                               ➢ Maintains current concentration requirements on the website  
                               ➢ Maintains current list of shared credit courses with external institutions                                                                       |
| **Faculty**                 |                                                                                                                                                  |
| **Faculty Advisor**         | ➢ Establish mentoring relationship with student early in academic career  
                               ➢ Provides guidance in practicum and thesis written culminating experience versus capstone course  
                               ➢ Serves as thesis supervisor, Faculty advisor, or committee member  
                               ➢ Approves or endorses required forms  
                               ➢ Mentors or refer students to other faculty members in SPH or other areas that could mentor students based on the student's career and/or research interest  
                               ➢ Reviews degree planner with student  
                               ➢ Suggests or recommends courses and electives required for degree program  
                               ➢ Works with Academic Dean to develop remediation plans if needed                                                                               |