

Training Resources

This is a list of freely available resources which can assist in learning certain information technology concepts and applications. This has been developed primarily with students in mind, but may be useful for staff and faculty as well.

Microsoft Training Website. Microsoft produces online training guides for most of their applications, including the most popular software titles such as Word, Excel, Access, Powerpoint, and Publisher. This site provides a good working overview of most of these applications, but does not necessarily provide training on advanced concepts.

YouTube. YouTube is quickly becoming one of the hottest sites for obtaining easy access to training material. These are not always the best produced trainings, but you can typically find both introductory and advanced concepts. Simply type in the name of the software package and you will get back a lot of different choices. Below, are links to just a few examples.

- Youtube - [Excel training videos](#)
- Youtube - [Access training videos](#)
- Youtube - [SPSS training videos](#)

University Provided Resources. The University has paid for and developed a small set of resources for our use. These resources are primarily for Microsoft Office applications. One of the useful items are printable command guides. These are 1-2 page quick reference guides which can be kept close at hand and used when needed.

Online Documentation. These are links to various software manuals which are a great source of self-training.

- [SAS Documentation](#)
- [SPSS v17 Documentation](#)
- [Stata v11 Documentation](#)
- [SmartDraw Resources](#)
- [MiniTab Documentation](#)
- [S-Plus Documentation](#)
- [Simul8 Guided Tours](#)

Other Free Materials

- [Quick reference guides](#)
- [Dummies.Com – Excel Guides](#)
- [Dummies.Com – Access Guides](#)
- [Dummies.Com – PowerPoint Guides](#)
- [Baycon Group – Access Tutorial](#)
- [InPictures – Excel Tutorial](#)

On the sites listed above, there are numerous other samples and guides. Only a few were selected for references.