Graduate Regalia Rental Instructions

Graduates and Candidates Rental Portal: [https://buildagrad.com/uthoustonstudents](https://buildagrad.com/uthoustonstudents)
If you need assistance with your order, contact Balfour at 1-844-711-6100, Monday-Friday, 9:00am-4:30pm CST.

**Regalia Required**

- All ceremony participants are required to wear regalia ordered from our vendor, Balfour.
- Clothes underneath and shoes should be business casual.
- Extra regalia **WILL NOT** be available at the ceremony.

**Order Deadlines**

- **Saturday, April 20, 2019** (regular shipping)
- **Saturday, May 4, 2019** (extra fees apply)

**Measurements and Donning Regalia**

- Tam measurements (doctoral only): Measure head circumference one inch above eyebrows
- Instructions on wearing regalia are available in the “General Information” link at the top of the portal.

**Delivery and Return**

- All regalia will be shipped directly to participants.
- No refunds after the regalia ships.
- Regalia must be returned to the onsite Balfour representative immediately after the ceremony.
  - Master's degree graduates can keep the cap and tassel.
  - Doctoral graduates must return all pieces. Souvenir tassels can be purchased on the portal.
  - Participants who do not return rental regalia will be charged the full purchase price.

**Ordering Tips**

- In the “Student ID” field, enter your “FirstnameLastname”. You are not required to enter your school ID.
- On the order confirmation page, uncheck the newsletters and promotion box if you do not wish to receive e-marketing materials from Balfour.
- When your package arrives, check the contents to confirm you’ve received the correct regalia order.

<table>
<thead>
<tr>
<th>Degree</th>
<th>Cap/tam and Robe</th>
<th>Hood (burnt orange and white lining)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master of Public Health (MPH)</td>
<td>Black cap w/tassel Basic black</td>
<td><strong>Salmon</strong> velvet</td>
</tr>
<tr>
<td>Master of Science (MS)</td>
<td>Black cap w/tassel Basic black</td>
<td><strong>Gold</strong> velvet</td>
</tr>
<tr>
<td>Doctor of Public Health (DrPH)</td>
<td>Black tam w/salmon trim and tassel</td>
<td><strong>Salmon</strong> velvet</td>
</tr>
<tr>
<td></td>
<td>Black w/salmon velvet strips</td>
<td></td>
</tr>
<tr>
<td>Doctor of Philosophy (PhD)</td>
<td>Black tam w/dark blue trim and tassel</td>
<td><strong>Dark blue</strong> velvet</td>
</tr>
<tr>
<td></td>
<td>Black w/dark blue velvet stripes</td>
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</table>