MYUTH GRADUATION GUIDE

Verify Personal Information

DIPLOMA NAME

There are two ways to view your name as it will appear on your diploma.

Option 1: Under Self Service, click on the “Apply for Graduation” link.

Click on the “View Graduation Status” link.

Apply for Graduation
Submit an Application for Graduation

Click on the Apply for Graduation link to proceed with your application. If the link is not visible you may not be eligible for graduation at this time. Please see your Academic Advisor for more information.

Program: Master of Public Health - Hous

Univ. of Texas HSC at Houston | Graduate Public Health

Degree: Master of Public Health
Major: Healthcare Management

View Graduation Status

9/14/2016
Option 2: In My Academics, click on “View my graduation status”.

Middle name to middle initial changes can be emailed to the Office of the Registrar at registrar@uth.tmc.edu.

For any other name changes, submit the name change form to the Office of the Registrar: https://www.uth.edu/dotAsset/4e13c43f-5430-493d-9036-36552e7a64d1.pdf
CONTACT INFORMATION

Students can update and access their contact information in two ways.

Option 1: Go to the Self Service menu in myUTH and click on “Student Center”.

In the Personal Information area, click on the hyperlinks in the Contact Information box to access current information and/or add updates.

Option 2: Select “Update Personal Information” in the Self Service menu.

Go to the Personal Information tab to verify information in each sub-tab.
Verify Program Information

Under the Self Service menu, click on “Student Center”.

Under the Academics section, select “My Academics”.

Review program details under My Program.

To correct or add information, submit the appropriate forms.

- Student forms page: https://sph.uth.edu/current-students/student-forms/
- If forms were previously submitted, contact John Adams at John.Adams@uth.tmc.edu.
myUTH Graduation Checklist (To Do List)

To track remaining graduation requirements, click on “To Do List” in the Self Service menu.

Click on “Holds” to view any holds on your account.

Sample checklist

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<th>Item List</th>
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<th>Status</th>
<th>Institution</th>
<th>Administrative Function</th>
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<td>Intent to Grad. Signature Page</td>
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</tr>
</tbody>
</table>

Each item links to instructions for completion.

Constituent Survey

Academic Career: GSPH
Student Career Nbr: 0

Contact

Academic Institution: Univ. of Texas HSC at Houston
Administrative Function: Student Program
Due Dates: 12/09/2016
Contact: Office of Graduate Public Health; Student Affairs

Your feedback is important to us and directly relates to our school's current and future practices. A customized link will be sent to your UTH e-mail address approximately four weeks before the end of the semester.