TLC Tips for Students

Checking Grades in Canvas

You may find and view your grades in two ways:

Option 1: Global Navigation, by clicking the Grades link from the Dashboard, or,
Option 2: Course Navigation, from within a course, by clicking on the Grades link.

Option 1: Open Grades in Global Navigation

1. Click the Grades link in the Global Navigation.

2. To view your grades, click the course link.

3. View your grades for that course.

Option 2: Open Grades in Course Navigation

1. Click on the course title in Course Navigation.

2. Click on the Grades link.
3. View your grades for that course.

Grades are sorted chronologically by assignment due date, followed by assignments with no due dates. You can view the name of the assignment [1], the assignment due date [2], the score you earned [3], the total point value of the assignment [4], and icons for any assignment details [5]. You may also see an icon in the score column [6] indicating the type of assignment you submitted. Once your instructor has graded your assignment, the icon will be replaced by your score. You can click any score field (including ungraded assignments) and approximate your grade using what-if scores.

Assignment groups will always display as a percentage. For percentages, you can hover over the percentage to see a breakdown in the points you’ve earned vs the total points possible.

Your total grade can be displayed in points or percentage, depending on the preference of your instructor. However, if your course uses weighted assignment groups, your total grade will always show as a percent.
To print your grades, click the **Print Grades** button [7].
You can view the scoring details for an assignment by clicking on the **Check mark** icon. If there are comments on the assignment, a **Speech Bubble** icon will appear next to the check mark. There could also be a **Rubric** icon indicating the assignment has a rubric attached to it.

If there are comments on the assignment, click the **Speech Bubble** icon to view comments [1]. Comments will be organized chronologically [2]. To close comments, click the **Close** link [3].

Click the **Check Mark** icon to view scoring details [1]. A box and whisker plot will show your score along with the mean, high, and low scores from the class [2]. In the box and whisker plot, the thin horizontal "whisker" extends from the lowest score for any student in the course to the highest score. The thicker, white box extends from the 25th percentile to the 75th percentile, with the median marked inside the white box by a gray line. Your score appears as a blue box on this plot. To close scoring details, click the **Close** link [3].

View your results on the scoring rubric by clicking the **Rubric** icon [1]. View your score based on the rubric [2]. To close the rubric, click the **Close Rubric** link [3].
**View Grading Summary**

The grade summary allows you to show and revert any saved what-if scores [1], and show/hide all Scoring Details [2].

If your assignment groups are weighted, the sidebar will show the breakdown of weighted assignment groups [3].

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**Change Gradebook**

If you have more than one course, you can use the course drop-down menu [1] to view grades in other courses.