UTHealth | School of Public Health
The University of Texas
Health Science Center at Houston

September 24, 2024, Submitter Forum*

ATTENDEES	
• Lee Spangler, Executive Director	• Devin York, Senior Project Manager
• Joseph Harrison, Data Process Manager	• Jodie Nassar, Data Operations Manager

AGENDA
• Valid Procedure Codes & Exception Requests • TDI CDL 3.0.1 • Reminder on Data Format Validation • Improvements (Format Validation – November) • Claim Versioning • Annual Registration & Request Renewal • Test Files versus Production Files • Q&A

DISCUSSION TOPICS – Q&A

General

1. General comments from the Center:

The Center thanks everyone for participating in this submitter forum. The answers provided here are our best understanding of the questions submitted. As always, something may get lost in translation. If there needs to be further clarification on any question, please submit a ticket and we can start that dialogue.

Some questions may have been repeated from the last Q&A as they are still pertinent.

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* Some questions submitted have been edited for clarity.

Registration

2.   I am a new submitter, where should I go to find information on the entire submission process?

Please visit https://go.uth.edu/txapcd, under the Texas All-Payor Claims Database menu, select Submitter Registration & Info. Download and review the Database Submission Guide, Technical Guide, and Common Data Layout. For any further questions on generating a submission account or how to submit a ticket, please contact us via the general mailbox: txapcd@uth.tmc.edu.

3.   Please clarify who needs to register each year. Is it the end user or the organization?

According to §21.5404 (b) Payors or their designees must register with the Center each year to submit data, consistent with the instructions and procedures contained in the submission guide. Payors must communicate any changes to registration information by contacting the Center within 30 days using the contact information provided in the submission guide.

Registration is at the payor (organization) level.

File Submission

4.   Thinking about the claim versioning, are you collecting reversals and paid claims?

The Center has had several meetings on versioning with the Technical Work Group as well as individual payors. We intend to provide more guidance on this important topic shortly and understand there is no one-size fits all solution. We will socialize that guidance in a future submitter forum.

5.   We are confused by the three-month delay in file submission.

The initial thinking was that the 90-day delay between the end of the reporting month and the start of the submission window would allow for claims to become fully adjudicated. However, this is simply the submission deadline. If you determine your claims are fully adjudicated before that date you may send them in earlier than the submission calendar dictates. Only fully adjudicated claims should be sent to the TX-APCD in the month in which they become fully adjudicated.

6.   When is go-live for the CDL 3.0.1 and when will the test period be planned? Estimated timeframe?

At this time the Texas Department of Insurance (TDI) has not released any new formal rules for the TX-APCD (which would include the updated CDL). When they do, we intend to provide you with this updated CDL, testing and go-live timelines. While the changes appear to be minimal and mostly claritive, the TX-APCD will not spring this on the submitter community. When timelines become firmer, we will socialize them in a future submitter forum.

Miscellaneous

7. Where can we get the new CDL 3.0.1 document?

Once formally approved by the Texas Department of Insurance (TDI), the TX-APCD will make that version available on the website. The TX-APCD will provide further guidance on when to start testing with this new version.

8. How often will these sessions be held or is this a one-time call?

The TX-APCD has changed the submitter forum to accommodate groups in different time zones. These meetings will be held on the 4th Tuesday of the month at 12:30 PM CT. Based on submitter feedback, we plan on going to a two-month cadence. Starting with our first submitter forum in January 2024, the meetings will occur every other month (March, May, July, September, November). Please ensure the TX-APCD has your latest contact information to ensure we can include you in the next meeting.

Security

9. We have a team that helps with the submission of the files and want to have access to the portal. Do each one of them have to have their own login?

Yes! The Texas Advanced Computing Center's (TACC's) security policy is that everyone accessing the system should create an individual account. The TX-APCD is designed so that multiple accounts can be associated with a registrant. TACC's security policy also does not allow the sharing of accounts, which is a standard security best practice.

10. Can we get a copy of the slides?

Yes, the slides will be posted at https://go.uth.edu/txapcd – (Texas All-Payor Claims Database – Submitter Registration & Info). The TX-APCD also will send out a link to the slides and Q&A as part of meeting notice for the subsequent submitter forum.

ACTION ITEMS
• Send notification for November 2024 Submitter Forum.