

Data Handling Procedures Use of Existing Data or Samples

1. Name the source of data for your project (e.g., what is the title/name of the parent study, name of database(s), or type of data to be used? If more than one, please list all):
2. How will you access the data? List the name of data owner(s), PI, or organization(s) providing data to the student, or list the URL(s) where data will be accessed (If more than one, please list all):
3. Please show the beginning and end dates for the data set(s) that you will use (If more than one data set, please list all):

____/____/____ - ____/____/____
4. Were data/samples originally collected under the oversight of an Institutional Review Board (IRB)?
 - a. YES
 - b. NO
5. Will personal identifiers¹ or protected health information (PHI)² be provided to the student?
 - a. YES
 - b. NO
6. If you answered YES to # 5: Which personal identifiers or PHI will be used or transcribed for your CE/thesis/dissertation project? CPHS prefers that you avoid using identifiers, but if you feel you must use identifiers, please provide an explanation:
7. Explain how you will maintain security of the data/samples to be used for the student CE/thesis/dissertation:

I have discussed all points listed above with my CE/thesis/dissertation Chair, and I understand the points summarized on this document.

Student (sign)

Date

¹For more information about personal identifiers: <http://www.uthouston.edu/cphs/>

²For more information about PHI: <http://www.uthouston.edu/cphs/policies/requires-review.htm>